



Therapeutic Programmes Manager

Introduction to West Kent Mind

West Kent Mind is one of around 120 local Mind associations which are affiliated to the national charity Mind. We are an independent charitable organisation and support the overall values and vision of the national organisation. West Kent Mind works across the Tunbridge Wells, Tonbridge & Malling and Sevenoaks districts (except Swanley) to support people to get well, stay well and live well.

We deliver a wide range of services to support people on their path to recovery. We enable people to manage their mental health and to maintain their own wellbeing. We raise awareness and reduce the discrimination and stigma that many people with mental health problems face. We want to create a more positive image of mental health that acknowledges the importance of mental health in shaping our identities.

We are looking for talented people to join our team to help us deliver our strategic ambitions and to continue to play a vital role in the community at a time when we know that the community needs us now more than ever.

Application process

See the Job Description and Person Specification for the role. If you would like an informal discussion in advance of submitting an application, please contact Brian Pugsley, Head of Digital, at brian.pugsley@westkentmind.org.uk

Please read the following guidelines carefully, as compliance will assist us in shortlisting for interview. Please submit, as PDF files only:

- A current CV of your recent experience.
- A personal statement in which you 1) quote and demonstrate how you meet all of the essential requirements, and 2) quote and provide compelling evidence of how you meet as many of the desirable requirements as you are able. Use no more than 2 sides of A4.

Candidates invited for interview will be those who clearly demonstrate how they meet all of the essential requirements and score highest on their ability to evidence most of the desirable requirements.

We would be grateful if you could also complete our Equal Opportunities Monitoring Form which will be detached from your application on receipt. This document can be returned in Word format.

Please email your documents to jobs@westkentmind.org.uk no later than 5pm on Wednesday 16 September 2020.

We aim to hold interviews via Zoom on Tuesday 29 September 2020 and we will let shortlisted candidates know as soon as possible if they are invited to interview.

Thank you for your interest in West Kent Mind and we look forward to receiving your application.