



Volunteer Application Form

(updated 6.6.18)

Post(s) applying for:	
Name:	
Address:	
Telephone:	Mobile:
Email:	

Application

(N.B. You must be 18 or over to volunteer for West Kent Mind)

What kind of voluntary work with West Kent Mind interests you?

Please describe briefly why you would like to volunteer with West Kent Mind. Approximately, how many hours are you able to give? Which day/s are convenient for you?

Please describe the skills and experience you have that will be relevant to the position(s) you want to apply for.

You will have many skills, some learned through formal training and others acquired through daily life, called transferable skills. For example these may be organisational skills learned through organising a family's daily living routine, but which could equally be applied and used in a different setting such as organising events and activities. We would like to know what skills you would bring. Include interests and hobbies as your knowledge, expertise and enthusiasm will be valuable to share with others.

Please provide us with information that will support your application, this can include personal experience, unpaid/voluntary work and employment. If you have a **current CV**, you are welcome to attach it instead of filling in the boxes below.

Dates	Role description	Experience

Do you hold a current Driving Licence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have the use of a car?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has a court found you guilty of any offence? (This will not necessarily prevent you from being a volunteer)	<input type="checkbox"/> Yes <input type="checkbox"/> No

N.B. For Befriending roles only	
Are you prepared to travel a reasonable distance to meet with a client if they live slightly outside of your immediate area? (travel expenses are paid.) Please tick:	
I have access to a car and could travel	<input type="checkbox"/>
I could use public transport	<input type="checkbox"/>
I'm not able to travel out of my area	<input type="checkbox"/>

References

<p>Please provide names and addresses of two persons from whom we may obtain references. If possible, you should know one of them through a work or voluntary role. They must have known you for <u>at least 2 years</u>.</p>	

Please note that an offer of a volunteer post is subject to satisfactory references and an Enhanced Disclosure and Barring Service (DBS) check. Any convictions, cautions, reprimands or warnings disclosed will be considered in terms of relevance to volunteer role and will not necessarily prevent acceptance. West Kent Mind will arrange and pay for this check.

Declaration

(Please read this carefully before signing this application)

<p>I confirm that the above information is complete and correct.</p> <p>If required, I agree to the application of an enhanced disclosure from the Disclosure and Barring Service/Disclosure Scotland/Access Northern Ireland.</p>	
Signed:	Date:

Please return your completed application by post to:

Volunteer Support Officer
 West Kent Mind
 34 St John's Road
 Sevenoaks TN13 3LW

Or email to:

angela.riley@westkentmind.org.uk